

Phase Two Guidance **Coronavirus 2019 (COVID-19) Guidance for Places of Worship**

During Phase 2, the public, businesses, and community organizations will be expected to adopt new behaviors and rigorous safeguards to reduce risk for all. Places of worship serve a vital role in promoting the spiritual and mental health of their congregations. **During Phase Two, places of worship can operate services and activities with up to 100 people or up to 50% of their capacity, whichever is fewer, with strong safeguards and physical distancing.** For additional information visit <https://coronavirus.dc.gov/>

Please note that any individual experiencing symptoms of COVID-19, or recently exposed to someone diagnosed with COVID-19, should not work in or visit a place of worship due to the risk of exposing others. Symptoms of COVID-19 may include: fever (subjective or 100.4 degrees Fahrenheit), chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea, or otherwise feeling unwell.

Phase 2 General Information for Places of Worship

- Places of worship may operate with expanded capacity limits. **In no event shall attendance at any service exceed fifty percent (50%) of the capacity of the facility or space where the service is occurring as set forth in its Certificate of Occupancy, or one hundred (100) persons, whichever is fewer.** Groups of persons attending together shall not exceed ten (10) persons. Each group must be seated at least six (6) feet from each other group.
- These limits apply to indoor and outdoor services. They also apply to other gatherings such as funerals, weddings, religious education classes, youth events, support groups and any other programming.
- Places of worship are encouraged to continue providing virtual services as everyone is safer at home. **Participation limited to virtual worship services is especially recommended for older adults and people of all ages with chronic medical conditions who are at higher risk for severe illness from COVID-19.**

Everyday Prevention Measures

- Across all phases of reopening, clergy, staff, volunteers, and congregants should be educated and encouraged to practice the following :
 - Stay at home if you are sick or were recently exposed to someone with COVID-19
 - Stay at least 6 feet from other people when possible.
 - Wear a cloth face covering at all times.
 - If you are unable to wear a cloth face covering, consider virtual services or maintain 6 feet of distance between you and others. Masks are not recommended for children under two and those who experience difficulty breathing with masks.
 - Avoid shaking hands and other physical contact with people outside of your household.
 - Cover coughs and sneezes with a tissue or use the inside of the elbow. Used tissues should be thrown in the trash and hands washed.
 - Gloves should be worn only as indicated per routine facility responsibilities.
- Perform frequent hand hygiene (with soap and water or alcohol-based hand rub).
 - Key times to perform hand hygiene include:
 - Before and after using the toilet,
 - Before and after putting on, touching, or removing cloth face coverings,
 - Before and after handling any shared objects (i.e. books);

- After handling other people's belongings,
- After blowing your nose, coughing, or sneezing, and
- After finishing services and departing.

Faith Community Leadership Considerations to Encourage Congregation, Clergy, and Staff Safety

- Post signage at the entrance to the facility stating that no one with a fever or symptoms of COVID-19 is permitted to enter and that individuals must wear a cloth face covering.
- Post signs in highly visible locations (e.g., entrances, restrooms, gathering halls/community rooms) that promote everyday protective measures including encouraging appropriate use of face coverings, social distancing and hand hygiene.
- Make hand sanitizer easily accessible at every entrance of the building.
- Provide supplies to allow for frequent hand hygiene (e.g., soap and water or alcohol-based hand sanitizers with at least 60% alcohol). Ensure hand hygiene products are accessible in staff and public areas.
- Provide staff and volunteers with appropriate personal protective equipment (e.g., masks, gloves) and cloth face coverings.
- Train all clergy and staff, including volunteers in COVID-19 safety actions. Consider conducting the training virtually, or, if in-person, ensure that social distancing is maintained.
- Encourage clergy, staff, volunteers and attendees to remain at least 6 feet apart from anyone not from their household.
- Be cognizant that traditional choir configurations pose an increased risk of COVID-19 transmission. Performances and practices are strongly discouraged in Phase 2.
- Consider holding services and gatherings in a large, well-ventilated area or outdoors, as circumstances and faith traditions allow.
- Designate a staff person to be responsible for responding to COVID-19 concerns. Staff, clergy, volunteers, and congregants should know who this person is and how to contact them if they become sick or are around others diagnosed with COVID-19.
- If your faith community provides social services in the facility as part of its mission, refer to DC Health's relevant guidance documents at <https://coronavirus.dc.gov/healthguidance>.
- If a nursery or childcare will be provided during services and events, refer to DC Health's Guidance on Childcare Services at <https://coronavirus.dc.gov/healthguidance>.
- If holding summer day camps, refer to DC Health's Guidance on Summer Camps at <https://coronavirus.dc.gov/healthguidance>.
- Other organizations that share or use the facilities should follow these safeguards as applicable.
- **For more information specific to places of worship**, see the Centers for Disease Control and Prevention(CDC)website: <https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/index.html>

Avoid Close Contact and Reduce Touchpoints

- **If possible, have a separate entrance and exit for the facility to allow one-way flow of congregants. Discourage any congregating at entrances or exists.**
- Provide physical guides, such as tape on floors and walkways and signs on walls, to encourage appropriate distancing.
- Discourage any congregating in parking lots or outside the place of worship.
- Use visual cues to help prevent congregating.
- Reconfigure or mark seating arrangements to delineate physically distant seating in worship and gathering spaces.

- Develop staff and congregant movement flows to minimize face-to-face passings (e.g. “one-way routes” in hallways).
- Train and deploy social distancing ambassadors in high-traffic areas or at high-traffic times.
- Consider closing off or limiting access to areas where physical distancing cannot be practiced.
- Limit the sharing of frequently touched objects, such as worship aids, prayer rugs, prayer books, hymnals, religious texts and other bulletins, and books. Encourage congregants to bring their own such items, if possible, or consider photocopying or projecting prayers, songs and texts using electronic means.
- Modify the methods used to receive financial contributions. Consider a stationary collection box, the mail, or electronic methods of collection of regular or one-time financial contributions instead of shared collection trays or baskets.
- Discourage physical contact (e.g., shaking hands, hugging, or kissing) among members of the faith community.
- If food is offered at any event, consider pre-packaged options, and avoid buffet or family-style meals as the sharing of serving utensils is risky, and the more people in close contact with the food, the higher the risk. Events must not exceed 50 participants, including staff.
- Avoid any items that may be passed or shared among congregants, or traditions that may increase the risk of spread.

Screening and Monitoring for Symptoms

- Perform screening (e.g., symptom questionnaires) of staff and volunteers prior to them entering the premises, over the phone or in person.
- If staff or volunteers develop any symptoms of COVID-19 while in the building, there should be a plan in place for that individual to immediately isolate, notify someone, and leave the building.
- Close off areas used by the sick person and do not use the area until after cleaning and disinfection.
- Maintain a daily record of individuals who have been in the building for at least 30 days. This information will be needed if a case of COVID-19 occurs at your place of worship in order to assist with contact tracing.
 - Faith community leadership is responsible for ensuring there is a process in place to account for the names of every person who has been on the premises.

Clean and Disinfect

- Develop a schedule of increased, routine cleaning and disinfection. Consider that volunteer and staffing may need to increase to implement cleaning and safety protocols.
- Cleaning products should not be used near children, and staff should ensure that there is adequate ventilation when using these products to prevent children or themselves from inhaling toxic fumes.
- Avoid use of items that are not easily cleaned, sanitized, or disinfected.
- Clean and disinfect high-traffic areas and frequently-touched surfaces (e.g., doors, railings, seats, restrooms, etc.) at least daily, and shared objects and spaces in between uses.
- If the faith community offers multiple services, schedule with enough time in between to allow time for cleaning and disinfecting high-touch surfaces between services.
- For more information on cleaning and disinfecting buildings and disinfectants that are effective against the virus that causes COVID-19, see the CDC website <https://www.cdc.gov/coronavirus/2019-ncov/community/reopen-guidance.html>.

Building Considerations

- If the building was closed for an extended period of time, remember to check HVAC systems and ensure all water systems are safe to use. For more information, see CDC’s Guidance for

Reopening Buildings after Prolonged Shutdown or Reduced Operation:

<https://www.cdc.gov/coronavirus/2019-ncov/php/building-water-system.html>

- Ensure that ventilation systems operate properly and increase circulation of outdoor air as much as possible by opening windows and doors, using fans, etc. Do not open windows and doors if they pose a safety risk to those using the facility.

Establish a Plan for COVID-19 Exposure

- Establish a plan in the event that a staff member, volunteer or congregant is diagnosed with COVID-19.
- Identify a point of contact at the facility that a staff member or volunteer can notify if they test positive for COVID-19 and choose to disclose this information.
- If a staff member or volunteer chooses to report to the facility that they are positive for COVID-19, the facility should have a notification process to share the following with staff, volunteers, and the congregation. Notifications should be done in conjunction with DC Health.
 - Education about COVID-19, including the signs and symptoms of COVID-19,
 - Referral to the Guidance for Contacts of a Person Confirmed to have COVID-19, available at <https://coronavirus.dc.gov>,
 - Information on options for COVID-19 testing in the District of Columbia, available at <https://coronavirus.dc.gov/testing> .
- If a staff member or volunteer notifies the facility they tested positive for COVID-19 **AND** the employee had extensive contact with congregants **OR** if a congregant notifies the facility they tested positive for COVID-19, then the facility should notify DC Health by emailing coronavirus@dc.gov with the following information:
 - “COVID-19 Consult” in the email subject line
 - Name and direct phone number of the best point of contact at the facility for DC Health to return the call
 - Estimated number of congregants potentially exposed
 - Short summary of incident/situation
- An investigator from DC Health will follow-up within 24 hours to all appropriately submitted email inquiries.

The guidelines above will continue to be updated as the outbreak evolves. Please visit <https://coronavirus.dc.gov/> regularly for the most current information.